

Entry Form

Entrant Information

Entrant Name _____

Firm Name _____

Mailing Address _____

City/State/Zip _____

Phone _____

Contact Person _____

Contact Email Address _____

Project Information

Category: General Design Un-Built Project

Design Architect _____

Architect of Record _____

Owner _____

Project Name _____

Project Location _____

Size (in square feet) _____

Payment

Check enclosed in the amount of \$ _____ payable to AIA Amarillo

Mail to:

AIA Amarillo

Attn: Amber Buscarello

1001 S. Harrison Suite A

Amarillo, Texas 79101

All forms must be emailed or postmarked by Entry Form and Fee Deadline Date.

I certify that the information provided on this entry form is correct; that the submitted work was done by the parties credited; that I am authorized to represent those credited; that I am an architect registered with the TBAE; and that this submittal is a fair and correct representation of the project. I understand that any entry that fails to meet these requirements is subject to disqualification.

Entrant has secured the rights from the photographer to use the photos included as part of this submission to the AIA Amarillo Design Awards program. AIA Amarillo has the right to use the photos included as part of this submission for promotional purposes including, but not limited to, publication in a newspaper, magazine, online or TV.

Signature: _____



Entry Form
2017 Design Awards

DESIGN AWARDS

All entries will be evaluated on excellence in design, regardless of size, budget or type. The number of Awards will be at the discretion of the jury. The jury proceedings are not open to non-committee members nor the public.

REQUIREMENTS FOR SUBMITTAL

- Entries must be projects designed by AIA Amarillo Chapter members (membership required at time of project design execution).
- Built projects completed or un-built projects designed within the last 10 years are eligible for entry.
- Firms may submit an unlimited number of entries.
- Entries shall be deemed eligible even if the submitting Architect is not the sole Architect involved. Where one Architect is not the sole author, the Design Architect must have been an AIA Amarillo Chapter member when the project was executed, and all participants substantially contributing to the design of the project must be given credit as part of the submission. For multi-building projects, the Architect submitting the project (or portion thereof) shall designate the authorship of each portion of the project.
- AIA Amarillo does not accept responsibility for errors in submission
- Projects cannot have previously won an AIA Amarillo Design Award (with the exception of a completed project submission that has previously won an Un-Built Award).
- The design architect must have been registered with the Texas Board of Architectural Examiners and a member of AIA Amarillo at the time the project was executed.
- Projects must be submitted in the name of the firm that executed the commission. If that firm has been dissolved or its name has been changed, an individual or successor firm may enter projects in the name of the firm in effect at the time the project was executed.
- Un-Built projects must have been intended for construction, and cannot be eligible if under construction.
- Objects, interiors, graphics, and urban design & planning are all eligible for submittal.
- The Design Awards Committee reserves the right to verify all information and to disqualify any entry that does not comply with the eligibility requirements.

FEES/SCHEDULE

\$75 per entry.

Make checks or money orders payable to AIA Amarillo.

No entry fees will be refunded.

Entry Form & Fee Deadline: Wed, May 17th by 5:30pm

Entry Submissions Due: Mon, June 26th by 5:30pm

Awards Presentation: TBD

Send all submittals to AIA Amarillo:

AIA Amarillo

Attn: Tony Fazzone

1001 S. Harrison Suite A

Amarillo, Texas 79101

aia.amarillo@gmail.com

ENTRY PACKAGE

Jurors will base their decision on a .ppt file format presentation only. Each entry package shall be submitted on CD or flash drive to the AIA Amarillo and consist of the following:

- One PowerPoint Presentation file per project in .ppt file format (twenty pages maximum). File size must be less than 50mb.
- One Project Credit Sheet in .pdf format
- One 24" x 36" board to be displayed at Design Awards Ceremony in .pdf format
- Completed entry form (see schedule below)
- Entry fee

DIGITAL REQUIREMENTS:

- One PowerPoint Presentation file per project. Each .ppt file can contain up to 20 individual pages. The PowerPoint should be titled with the same name as the project name (e.g. Jones Project PowerPoint.ppt) Content template can be found on www.aia-amarillo.org Each submittal should be concise and of high graphic quality. Submittals may not contain sound, animation, video clips, panorama movies, hyperlinks, or links to other files. Include graphic scales and north arrows to ensure a complete understanding of your project. For all projects, except interior architecture, a site plan or aerial photography must be included with floor plans. For Renovation/Restoration, indicate existing conditions through plans and/or photographs. For Interior Architecture, include floor plans and a photograph of the building exterior. No firm names should be visible during the presentation of images to the jury. This could result in the submission being subject to disqualification.
- Project Credit Sheet in .pdf format should list all the project team members, consultants, contractor, and the client. The Project Credit Sheet should be titled with the same name as the project name (e.g. Jones Project Credit Sheet.pdf)
- 24"X 36" board in .pdf format, providing an appropriate synopsis of the project, including project information, concept brief, images, and project team members. The Presentation Board should be titled with the same name as the project name (e.g. Jones Project Presentation Board.pdf)



AMARILLO CHAPTER

AIA

**Entry Requirements
2017 Design Awards**