

## 2017 GENERAL MEETING 2 – AIA SPRING GENERAL MEETING MINUTES

**Date:** Wednesday, May 3, 2017

**Time:** 1:00 pm – 2:00 pm

**Location:** Macaroni Joe's (Back Room), 1619 Kentucky St., #1500, Amarillo, TX 79109

### **Members Present:**

Kerry Bender, Jay Bingham, Gregg Bliss, Nolan Brown, Amber Buscarello, Sarah deGrood, Jim Doche, Tony Fazzone, Kim Hooker, John Jenkins, Charles Lynch, Denise Lynch, Spence Lynch, John Moya Jr., Dan Patterson, Clifton Petty, Dan Purdy, Barry Taylor, Melissa Walker, Wendy Weatherly, Jim Williams.

### **Members Absent:**

John Abbot, Greg Billman, Stephen Butler, Richard Constancio, Nichole Carroway, Darrell Fleming, Sean Fugua, Jon Gamel, Brian Griggs, Paul Hare, Timothy Harris, Tom Lavin, Russell Megert, Ryan Miller, Rick O'Loughlin, Kent Parge, Garrett Pendergraft, Mark Phillips, Jorge Ramirez, Bryan Rhodes, Mason Rogers, Jim Sims, Sheila Sims, Dana Williams-Walton, and Jim Wilson.

(See sign-in sheet attached)

**Objective:** Spring General Meeting & Guest Speaker WTAMU President, Dr. Walter Wendler

### **AGENDA:**

- I. CALL TO ORDER
- A. CHAPTER PRESENTATION – Guest Speaker WTAMU President, Dr. Walter Wendler  
Dr. Wendler spoke of the skills his background in architecture brings to his position with the WT. Architects are visionaries and see things before they become real. Dr. Wendler has moved to the panhandle from Illinois and has dedicated time to visiting all of the high schools in the panhandle. Growth for WT includes fulfilling need for regional research that support current and future industries.
- II. NOTIFICATION OF APPROVED MINUTES: These are on the website. Notify ExCom of any discrepancies.
- III. OFFICER REPORTS:
  - A. Melissa Walker                      President
  - B. Wendy Weatherly                      V.P. of Development
    1. Clay Shoot Update:
      - Sign-up Sheets for volunteer tasks to setup/run/close down event.
      - T-Shirts for all volunteers. Thank you to Jim Williams who has donated funds for the shirts.
      - All are welcome to join the event for lunch (even if you do not shoot).
      - Sponsors are still needed.
      - A short AIA Meeting will be held at the lunch following the shoot.
  - C. Amber Buscarello                      Treasurer
    1. Treasurer's Report attached: 2 Pages. Record of 2015 document (Pg 1); Current Fiscal Year 2017 with projected (Pg 2).
    2. Design Awards: Chaired by Amber Buscarello & Tony Fazzone. See emails/forms that announce the due date for Entry Form (5/17/2017), and follow up due date for formal project submission (6/26/17). Categories for built and un-built work.

- Design Awards Ceremony and Reception will be combined with the Texas Society of Architects President Elect Visit planned for Thursday, September 28.

D. Kerry Bender Associate Director

1. Works with the list of associate AIA, and young professionals to determine study materials. New study materials have not yet been purchased. Evaluating how the exam is changing and best approach.

E. Gregg Bliss TxA Director

1. Attended the TxA Convention in El Paso – Diversity & Inclusion. Tours included El Paso Community College. New Architecture School developed in partnership with Texas Tech. Program allows first 2 years to be completed in El Paso and then streamlines entry to Tech graduate program.

#### IV. OLD BUSINESS

A. Reminder of upcoming scheduled events:

1. 7/15/17 Summer Shoot
2. 9/28/17 Summer Meeting – Membership Recognition Awards/President Elect Visit
3. 11/2/17 Fall Meeting

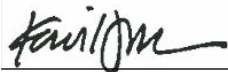
#### V. NEW BUSINESS

- A. Welcome to Clifton Petty, a new associate member who joins the DPS Amarillo office.
- B. Open call to members interested in volunteering at the Amarillo Museum of Art Biennial 600 Architecture Family Day, on Saturday, August 12. Agreed that our chapter will summarize a list of volunteers by July 15 (date of shoot/summer meeting) and send to Deana Craighead at Amarillo Museum of Art.
- C. Reminder to VOTE – City of Amarillo General Municipal Election is Saturday, May 6.
- D. AIA Amarillo seeks golf team to participate in upcoming CSI Golf Tournament. Chapter is sponsoring a Team for the CSI Golf Tournament to be held on Friday, May 12 at Ross Rogers Golf Complex - 722 N.W. 24th - Amarillo, Texas 79107 - 806-378-3086.
- E. Call for volunteers to help at the Clay Shoot: Identify yourself and get a special shirt.

#### VI. OPEN DISCUSSION

#### VII. CLOSING REMARKS & ADJOURN

Date accepted: 9/18/2017



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Kim Hooker, AIA  
2017 AIA Amarillo Secretary

Rec'd 5.3.17

AIA Amarillo Projected Budget  
Chapter Budget Development Spreadsheet

November 19, 2015 Edition

Line Item (By Income and Expense):	CURRENT FISCAL YEAR - 2015				
	PROJECTED (NOT ACTUAL)				
Amount	2016	2017	2018	2019	2020
<b>INCOME</b>					
Existing End-of-Previous Year Account Balance:	\$ 10,811.14				
Membership Dues					
Actual:					
Architect Members: x \$ 140.00	\$ 5,920.00	\$ 6,080.00	\$ 6,240.00	\$ 6,400.00	\$ 6,720.00
Associate Members: x \$ 140.00	\$ 960.00	\$ 1,280.00	\$ 1,600.00	\$ 1,920.00	\$ 2,240.00
Contract Document / Convention / AIAU Revenue Sharing:	\$ 588.38	\$ 850.00	\$ 1,112.49	\$ 1,370.50	\$ 1,631.88
Note Card Sales Revenue:	\$ -	\$ -	\$ -	\$ -	\$ -
Chapter Travel Reimbursement From TxA:	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<b>Income Subtotal:</b>	\$ 15,953.70	\$ 15,208.30	\$ 15,013.20	\$ 15,060.78	\$ 15,845.03
<b>EXPENSES</b>					
Support Services From TxA:	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00
Chapter Website Hosting:	\$ 142.50	\$ 142.50	\$ 142.50	\$ 142.50	\$ 142.50
State / IRS Annual Filing Fees:	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance					
General Liability Policy:	\$ 1,000.00	\$ 1,000.00	\$ 1,030.00	\$ 1,030.00	\$ 1,060.00
Directors & Officers Liability Policy:	\$ 650.00	\$ 650.00	\$ 669.50	\$ 669.50	\$ 689.00
Post Office Box Rental	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Events & Activities					
Winter General Membership Meeting:	\$ -	\$ -	\$ -	\$ -	\$ -
TxA President-Elect Meeting:	\$ 2,420.50	\$ 2,491.00	\$ 2,561.50	\$ 2,632.00	\$ 2,702.50
Late Summer General Membership Meeting:	\$ 556.20	\$ 556.20	\$ 556.20	\$ 572.89	\$ 590.07
Late Fall General Membership Meeting:	\$ 556.20	\$ 572.89	\$ 590.07	\$ 556.20	\$ 556.20
Associate Member Activities	\$ 500.00	\$ 500.00	\$ 750.00	\$ 750.00	\$ 1,000.00
Public Outreach Program	\$ -	\$ -	\$ -	\$ -	\$ -
Chapter Design Awards	\$ -	\$ -	\$ -	\$ -	\$ -
Jury Travel / Hotel / Expenses:	\$ -	\$ -	\$ -	\$ -	\$ -
Awards Event Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Communications & Awards:	\$ -	\$ -	\$ -	\$ -	\$ -
Officer Travel Expenses:	\$ 3,500.00	\$ 3,605.00	\$ 3,713.15	\$ 3,824.54	\$ 3,939.28
Outreach Activities:	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellany:	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Allied Organization Contributions & Sponsorships:	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenses Subtotal:</b>	\$ 9,955.40	\$ 10,147.59	\$ 10,642.92	\$ 10,807.63	\$ 11,309.55
	\$ 7,485.32	\$ 5,060.71	\$ 4,370.28	\$ 4,253.15	\$ 4,535.48

Budget Sheet 1 of 2.

Rec'd 5-3-17

**AIA Amarillo Actual Budget  
Chapter Budget Development Spreadsheet**

**Wednesday, May 03, 2017**

Line Item (By Income and Expense):	CURRENT FISCAL YEAR - 2017				
	2016	2017	2018	2019	2020
<b>INCOME</b>					
Existing End-of-Previous Year Account Balance:	\$ 10,059.32	\$ 11,273.91	\$ 11,307.68	\$ 12,262.64	\$ 13,232.48
Membership Dues	\$ 6,480.00	\$ 2,680.00	\$ 6,240.00	\$ 6,400.00	\$ 6,720.00
Architect Members:      x \$ 140.00					
Associate Members:      x \$ 140.00					
Contract Document / Convention / AIAU Revenue Sharing:	\$ 368.82	\$ 146.69	\$ 1,112.49	\$ 1,370.50	\$ 1,631.88
Note Card Sales Revenue:	\$ -	\$ -	\$ -	\$ -	\$ -
Chapter Travel Reimbursement From TxA:	\$ 18,068.52	\$ 100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Clay Shoot Income	\$ 912.69	\$ -	\$ -	\$ -	\$ -
TxA Convention Member Registration Share	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Income Subtotal:</b>	\$ 35,889.35	\$ 14,200.60	\$ 21,260.17	\$ 22,953.14	\$ 24,824.36
<b>EXPENSES</b>					
Support Services From TxA:	\$ -	\$ 142.50	\$ 70.00	\$ 70.00	\$ 70.00
Chapter Website Hosting:	\$ 142.50	\$ -	\$ 142.50	\$ 142.50	\$ 142.50
State / IRS Annual Filing Fees:	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
General Liability Policy:	\$ -	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	\$ 1,060.00
Directors & Officers Liability Policy:	\$ -	\$ 669.50	\$ 669.50	\$ 669.50	\$ 689.00
Post Office Box Rental	\$ -	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Events & Activities	\$ -	\$ 331.09	\$ 341.02	\$ 351.25	\$ 361.79
Winter General Membership Meeting:	\$ 198.28	\$ -	\$ -	\$ -	\$ -
Spring General Membership Meeting:	\$ 1,532.22	\$ 2,561.50	\$ 2,632.00	\$ 2,632.00	\$ 2,702.50
Late Summer General Membership Meeting:	\$ 471.31	\$ 556.20	\$ 572.89	\$ 572.89	\$ 590.07
Late Fall General Membership Meeting:	\$ 296.32	\$ -	\$ -	\$ 556.20	\$ 556.20
Associate Member Activities	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	\$ 1,000.00
Design Conference Planning Meeting	\$ 149.08	\$ -	\$ -	\$ -	\$ -
Accreditation Meetings	\$ 192.99	\$ -	\$ -	\$ -	\$ -
EX Comm Meetings	\$ 85.00	\$ -	\$ -	\$ -	\$ -
Clay Shoot	\$ 7,307.62	\$ -	\$ -	\$ -	\$ 1,000.00
Public Outreach Program	\$ -	\$ -	\$ -	\$ -	\$ -
Chapter Design Awards	\$ -	\$ -	\$ -	\$ -	\$ -
Jury Travel / Hotel / Expenses:	\$ -	\$ -	\$ -	\$ -	\$ -
Awards Event Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Communications & Awards:	\$ -	\$ -	\$ -	\$ -	\$ -
Officer Travel Expenses:	\$ 1,519.38	\$ 2,249.33	\$ 2,316.81	\$ 2,386.31	\$ 2,457.90
Outreach Activities:	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellany:	\$ 1,250.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
Allied Organization Contributions & Sponsorships:	\$ -	\$ -	\$ -	\$ -	\$ -
CSI Golf Tournament, TxA, TAC Lounge Sponsorship	\$ 13,144.70	\$ -	\$ -	\$ -	\$ -
<b>Expenses Subtotal:</b>	\$ 11,744.65	\$ 2,892.92	\$ 8,997.53	\$ 9,720.65	\$ 11,189.97
Transfer to TAF:	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total:</b>	\$ 11,744.65	\$ 11,307.68	\$ 11,307.68	\$ 12,262.64	\$ 13,232.48

Budget Sheet 2 of 2